



Deerfield Valley Art Association

Gallery Inventory Sheet

Please print legibly

REMINDER: Sales totaling \$600+ per year will require a 1099 form be filed with the IRS in which case the DVAA Gallery/Gift Shop will issue the forms before Jan. 31 of the filing year. Please consult with a professional tax preparer for more information.



DVAA to fill in Vol. Dates/fee

Name: _____ Tel. # _____

Address: _____

Email: _____ DVAA Member? _____

Website: _____

Name of Artwork:	Media:	Size:	Cost:	Date Sold:
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1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

DVAA will retain 35% commission for members, and 50% commission for non-members. All exhibitors will be required to gallery-sit for 2 shifts (2.5/3 hrs/shift) during the course of the exhibit or pay a \$25 fee in lieu of sitting. Another member may volunteer in place of the exhibitor in certain circumstances such as health, distance, etc. at the discretion of the Volunteer Coordinator. Certain volunteer activities such as art hanging, Board membership, etc. exempt artists from gallery-sitting obligations. DVAA will not be held responsible for any loss or damage to the artist's works, but will make every effort to protect works from such loss. All works must be both original creations of the artist and in their original medium. Prints of original works may be sold in the Gallery Store, and inventoried on a separate sheet. DVAA reserves the right to refuse exhibiting a work based on appropriateness for viewing by the general public, including children. Unless otherwise indicated, permission is assumed granted to post your work on social media including Facebook, Instagram, and DVAA Website. DVAA is a 501 (c) 3 not for profit Corporation, and as such, follows the rules set forth by state and federal governments.

Drop-off: Artist Sig. _____ Date: _____

DVAA Rep. Sig. _____ Date: _____

Pick-up: Artist Sig. _____ Date: _____

DVAA Rep. Sig. _____ Date: _____